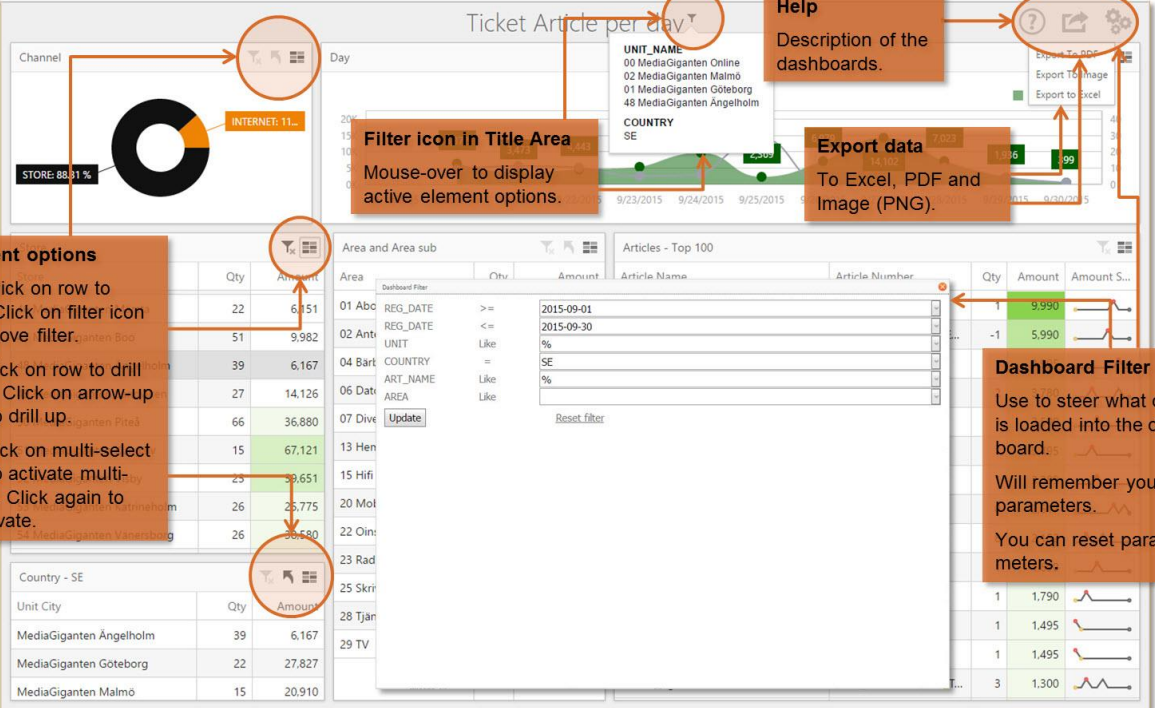


Dashboard Introduction

This is a short introduction about how to use the GADD dashboards.



Help
Description of the dashboards.

Filter icon in Title Area
Mouse-over to display active element options.

Export data
To Excel, PDF and Image (PNG).

Element options

- Click on row to filter. Click on filter icon to remove filter.
- Click on row to drill down. Click on arrow-up icon to drill up.
- Click on multi-select icon to activate multi-select. Click again to deactivate.

Dashboard Filter
Use to steer what data is loaded into the dashboard. Will remember your parameters. You can reset parameters.

Area	Qty.	Amount
01 Abc	22	6.151
02 Ant	51	9.982
04 Bart	39	6.167
06 Dat	27	14.126
07 Dive	66	36.880
13 Hen	15	67.121
15 Hifi	23	39.651
20 Mot	26	25.775
22 Oin	26	30.580
23 Rad		
25 Skri		
28 Tjan		
29 TV		

Country - SE	Unit City	Qty	Amount
MediaGiganten Ängelholm		39	6.167
MediaGiganten Göteborg		22	27.827
MediaGiganten Malmö		15	20.910

Data in the Dashboard

The data in the dashboard can be steered in several ways. The dashboard designer decides already when designing the dashboard which data that should be retrieved by default.

When you open the dashboard the first time you can use the Dashboard Filter to decide which data that should be displayed in the dashboard. These settings are saved and used the next time you open the dashboard.

Using the element options in the dashboard elements (grid, chart, pie etc), you also steer which data that should be displayed in the dashboard.

Note! To get information about activated filters and element options:

- Open the Dashboard Filter to see selection parameter values.
- “Mouse over” the filter icon in the Title Area.

Dashboard

A dashboard contains three main parts. These parts can have different layouts.





A dashboard consists of:

- Title area
- Dashboard Filter
- Elements

Title Area

The Title Area is always in the top of the dashboard. This is where you can see the name of the dashboard, which element options that are active as well as Help, Export and Dashboard Filter.

Title Area options:

-  Sales ▾ Mouse-over the filter icon to view active element options.
-  ? Click on Help to get information about the dashboards.
-  Click to export to MS Excel, pdf and png.
-  Use the selection parameters in Dashboard Filter to steer which data that should be displayed.

Dashboard Filter

When you open a dashboard the data is loaded without any filtering, i.e. you have access to all available data. Using the Dashboard filter you can steer what data that is loaded into the dashboard. If you change the parameters in the dashboard filter and click on the Update button then the dashboard data will be re-loaded.

The dashboard remembers the latest parameters you have used. You can reset the parameters by clicking on the Reset option.




-  Click to open Dashboard Filter and enter selection parameters.

Note! When you use “Export to Excel” the data currently loaded into the dashboard is exported. Use the Dashboard Filter to retrieve the data you want and then export to Excel.

Elements

Elements represent the main part of the dashboard. The elements can be of different types, e.g. grid, pie, chart, pivot, card, gauges and more. An element can have element options. If there is an element option this is indicated with an icon in the upper right corner.

Element options:

-  Click on row to filter. Click on filter icon to remove filter.
-  Click on the multi-select icon to activate multi-select, e.g. to select several rows in a grid. Click on multi-select icon to deactivate.
-  Click on row to drill down to view information on a more detailed level. Click on arrow-up icon to drill up.

Note! The icons are dimmed when not activated.